

**Welcome to the 40th Annual Berea-Midpark Craft Show!**

**Saturday October 17th 9:00 AM - 4:00 PM**

**Sunday October 18th 11:00 AM - 4:00 PM 2020**

The Berea-Midpark Craft Show is one of the largest and longest running craft shows in the area. It is the largest annual fund raising event for the Berea-Midpark Performing Arts Boosters. Your participation in our program directly supports our students and their programs. Our show is held at the Berea-Midpark Middle School (Formerly Middleburg Heights Jr High/Midpark High School).

**7000 Paula Dr. Middleburg Heights OH. 44130.**

We use the Cafeteria, Sports Center and hallways for vendors.

Whether you are new to our show, or have recently participated,

Please read this information carefully when contracting with our show:

**Our Table / Space fees:**

Our \$75.00 fee is for SPACE ONLY. If you would like to rent a table for your space(s), the rental fee will be \$10.00 per table. You may contract as many spaces as you would like, with or without as many tables as you would like. These options are all detailed on the contract.

Please note, under no circumstances are we able to approve any one day spaces.

**Items being sold:**

Because we are a large show (300+ spaces), we do end up with multiple tables selling popular items, such as jewelry, soaps, fragrances and decorative items. We make every effort to evenly space these tables throughout the show, and will limit tables of some items. While we do encourage handmade items, we also permit unique commercially made items, collectibles and similar items. Direct Marketing types of vendors, including but not limited to Pampered Chef, Tastefully Simple, Avon, etc., will be initially offered to a previous year's representative, then offered first come first served to new representatives. Only one vendor per brand will be permitted. Also, please note-we are NOT a juried show.

**Cell phone / Internet Service:**

Please note that cell phone service is limited in the building. There is limited public wi-fi in the building.

**Contract Approval:**

Confirmation that we have received your application will be sent by email. Table numbers and locations will be provided approximately one month before the show. This will allow us to better confirm vendors, and allow better arrangement of tables.

**Contact us:**

-Our Email: [craftshow@bereamidparkcraftshow.com](mailto:craftshow@bereamidparkcraftshow.com) to email us with any questions.

**SETUP / TEARDOWN:**

-We will have setup hours Friday PM the day before the show, as well as Saturday AM: we will contact you approximately two weeks before the show with details on gaining access to the building and setting up.

- After Setup Saturday, Please move your vehicle to the side/back of the building.

**- Respect your fellow vendors by keeping your booth intact until 4:00 p.m. each day. If there are crafters dismantling their booth before 4:00 p.m., they will not be permitted to have a booth at the future Berea-Midpark Craft Shows.**

**Rules and General Show Information:**

*Note: Please remember, we are a Parent Volunteer group; our officers, parents and students all volunteer their time and energy to this event. We all work hard to make the craft show the best show possible, and request your patience with any discrepancies or concerns that may arise in the planning of the show. Thank you!*

**1.The Craft Show Committee reserves the right to use their discretion on what type of items can be sold.** Craft items sold should have some handmade -or- unique portion to them. Commercially produced items are accepted on a case-by-case basis. Food items are generally discouraged, as we operate a full menu in the Craft Show Café. If approved, food items must be wrapped / packaged for consumption away from the craft show. (I.e. candy, cookies, etc.). Used or second-hand items or flea market items are not to be sold for any reason. Please limit items to only those listed on your contract. We assign our vendor locations based on this information. You will be asked to remove any unapproved items from your table.

2.Please send two recent photographs of the items for sale with your contract. (Photographs will be returned the day of the show). Please Note: Photographs are ***not needed*** if you participated in the previous years' Craft Show.

3.All tables are to be covered with a clean tablecloth and must be skirted to the floor on three sides. The tablecloth and skirt are to be provided by the **CRAFTER**. Tables are 8 foot wooden rental tables. We evenly space our vendor locations throughout the building (Each space-8 ft. wide X approx. 5 ft. deep with 2 ft. between each crafter). Hallway/Cafeteria/Gym spaces are all set in a similar fashion, with similar spacing. Spaces are the same size with or without table rental. The space will be clearly marked. We do not have square or extra large spaces. If your items do not fit in one space, please purchase two. **Do not to infringe upon your neighbors - remain in your allotted space.**

**4.Electrical is limited** and is assigned on a first come first serve basis. If requesting electric, Please bring extra lighting in case overhead lighting is not sufficient. We are in a public school building and are in no way able to adjust the lighting. For all electric space requests: ***Please bring extension cords, as your access to electric may not be directly behind you.***

5.Children are welcome to attend the craft show with you, we would ask that you consider the hours that you will be requiring your child to sit and behave. Please do not send children out into the show to distribute flyers or samples for your table.

6.No refunds will be given unless ample notice has been given AND a replacement crafter is found.

7.Please make sure your email is up to date and current, we will send confirmation to your email

**8.SMOKING is NOT permitted ANYWHERE in the building or on school grounds.**